



SHAH-I- HAMADAN INSTITUTE OF ISLAMIC STUDIES

University of Kashmir, Srinagar-190006-India

NAAC Accredited Grade A+

Tele. HOD: 2225; Office: 2226, Faculty: 2227/2228/2282

Minutes of the Meeting

A meeting of the members of Departmental Committee was held in the office chamber of the Head of the Department today on 29th of May 2019. The Head of the Department presented various important matters one by one before the members for discussion. After thorough deliberations on them by the respected members it was unanimously resolved as following:

Item no. 1 Timetable of M.A. 1st Semester Contact Classes (DDE)

Time table of M.A. 1st Semester (DDE) that was earlier circulated among the faculty members for their feedback will be wetted and circulated amongst the faculty members.

Item No. 2 Skill Enhancement Courses at UG level.

The Head of the Department will talk to Dean Academic Affairs for the inclusion of SEC courses of Islamic Studies at UG level and call for UG Board of Studies in which syllabi for following SEC courses will be prepared:

- (i) Islamic Finance
- (ii) Islamic Academic Writing
- (iii) Islamic Perspective on Communication

Item No. 3 Journal 2018

Dr. Burhan Rashid has been assigned the duty to get things done pertaining to *Insight Islamicus* Vol. 2018 at an earliest.

Item No. 4 Disciplinary affairs of the Department

The faculty members (on contract) were impressed upon to maintain the punctuality in terms of deliverance of lectures in the class at fixed times and over all presence in the departmental affairs.

Item No. 5 Editing Status of the Distance Study Material

All the members who have been given the assignment to edit the study material were once again requested to submit the same to DDE without any lapse.

The meeting ended with a warm thanks to the chair

Signatures of the Departmental Committee Members.

1. Prof. Manzoor Ahmad Bhat (Chairman)
2. Prof. Abdul Rashid Bhat (member)
3. Dr. Nasir Nabi (member)

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